



**LIBERTY
EXPOSITION
SERVICES, INC.**

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: www.libertyexpo.com

**American Pyrotechnics Association
September 24-25, 2009
Branson Convention Center**

We are proud to have been selected as the **Official Service Contractor** and we look forward to assisting you to achieve your exhibit goals. The enclosed forms in this Exhibitor Service Kit contain important show information and order forms for services offered by our company. Please review All of the following pages **carefully**. If you need additional information or assistance please call your Liberty Expo Customer Service Representative at **816-891-9500** or see us on show site at the Liberty Expo Exhibitor Service Center located on the exhibit floor. *We Look forward to Serving you.*

EXHIBITOR SET UP:	September 24, 2009	12:00 PM – 5:30 PM
SHOW HOURS:	September 25, 2009	9:00 AM – 1:00 PM
	September 26, 2009	9:00 AM – 1:00 PM
EXHIBITOR MOVE-OUT:	September 26, 2009	1:00 PM – 5:00 PM

THE EXHIBIT FLOOR MUST BE CLEARED OF ALL DISPLAY MATERIAL BY 5:00PM

BOOTH SIZE	10' X 10'
EQUIPMENT	One 7'' x 44'' Identification Sign 1 – 8' x 30'' Draped Table 2 – Folding Chairs 1 - Wastebasket
DRAPE	Red, White & Blue
AISLE CARPET	The exhibit hall is NOT carpeted, however Aisles will be carpeted in Blue.
SHIPPING INFO	Freight shipments must be sent prepaid. <u>COD shipments will be refused.</u>

Your freight will be accepted at: **LIBERTY EXPOSITION SERVICES**
c/o Yellow Freight Systems
5575 E. State Highway 00
Strafford, MO 65757

Please refer to the enclosed material handling form for further information and scheduling.

PAYMENT POLICY

All Accounts Must be Paid in Full prior to the closing of the show. **Please provide your show representative with a means of payment.** Payment in full must accompany your order by the published deadline dates to qualify for the Discounted Rates. **(Deadline Dates vary)** Refer to the payment policy on the enclosed recap of orders form for methods of payment and cancellation policies.



**LIBERTY
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Recap of Orders &
Credit Card Authorization

3615 Gardner Avenue- Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: www.libertyexpo.com

Please Complete and Return one copy of this form with your orders.

TERMS:

- ★ Orders received without full payment or credit card information will not be processed.
- ★ Orders and payments must be received by the specified deadline dates to qualify for discounted rates.
- ★ There will be a 100% cancellation charge on rental items after the move-in begins.
- ★ All Unpaid Balances at the conclusion of the show will be charged against the credit card on file.
- ★ Credit card information required for freight and labor service.
- ★ Any fees or cost connected with collection of your accounts will be the responsibility of the exhibiting firm.
- ★ No credits or adjustments will be issued after the closing date of the show.

CREDIT CARD INFORMATION & AUTHORIZATION

Credit Card: Visa MasterCard

Card Number _____ Exp: _____ Auth. Code: _____
(last 3 digits on back of card)

Card Holders Address: _____ City: _____ Zip Code: _____

X _____
Cardholder's Authorization Signature Cardholder's Name - Print

I authorize Liberty Exposition services to charge the order below and any additional expenses incurred throughout the event by me or my show-site representative. I have read, understand and agree to all items as described in this exhibitor kit; including this form, the payment policy, limits of liability, Exhibitor Appointed Contractor Rules and Regulations, and Work Rules and have advised our show-site representative accordingly. Any Show site balances or charges for labor, freight or miscellaneous items not paid will be charged to your credit card account where applicable.

Booth Accessories	\$ _____
Carpet	\$ _____
Tables & Risers	\$ _____
Shelving Units	\$ _____
Floral	\$ _____
Display Panels	\$ _____
Signs and Banners / Banner Stand / Pop-up Display	\$ _____
Audio / Visual	\$ _____
Taxable Sub-Total	\$ _____
9.6% MO Sales Tax	\$ _____
Material Handling/Drayage	\$ _____
Labor	\$ _____
Booth Cleaning	\$ _____
Electrical	\$ _____
Air / Water	\$ _____

TOTAL AMOUNT DUE **(Please remit with Order) \$**

_____ COMPANY CHECK (please make checks payable to Liberty Exposition Services) PO# _____
Check Number _____ Dated _____ Check Amount: \$ _____

Event or Show	American Pyrotechnics Association - September 25-26, 2009	Booth Number #
Company Name		
Street Address	City	State Zip
Telephone	Fax	
Ordered By	Signature	
Please Print Name		

ReCap of Order & Credit Card



PAYMENTS

Full payments, including applicable tax, are due in advance or at show site. Orders received without full payment or credit card information will not be processed. Liberty Expo requires a credit card to be on file for non-rental items, including labor, material handling, etc. It is your responsibility to advise your Service Representative of any problem with your order(s), and to verify your invoice for accuracy prior to the close of the exhibit.

PAYMENT METHOD

Liberty Expo will accept cash, checks and money orders drawn on U.S. banks in U.S. funds, Visa, MasterCard and American Express. Purchase orders are not considered payment. If payment is reversed or declined, a \$35.00 administrative fee will be charged, and any additional fees related to the reversal or decline is the sole responsibility of the exhibitor.

DISCOUNTS

Prices indicated on our order forms for rental items and signs are discounted rates for orders received with full payment at least 10 days prior to move-in date. Additional charges, as indicated on each order form, will be applied to orders received with full payment after the deadline dates.

CANCELLATIONS

- A) If your cancellation is received prior to move-in, charges will be invoiced at 50% of the original charges
- B) If your cancellation is received after move-in, 100% of charges will apply to your order.

RENTALS

All materials and equipment are on a rental basis for the duration of event, except where specifically identified as a sale and remain property of Liberty Exposition Services. Any rental items not ordered and subsequently used will be charged at full price.

TAX EXEMPTION STATUS

If you are exempt from payment of sales tax, we require you to forward an exemption certificate with your tax identification number for the State in which the services are to be used.

OUTBOUND SHIPPING

Exhibitors are responsible for labeling their exhibit materials and providing outbound shipping information. To assist you with these arrangements, Liberty Exposition Services Inc. will have a Service Desk in the exhibit hall with labels, bills of lading, and available shipping information. When materials are labeled, packed and ready to be shipped, completed bills of lading should be turned in at the Exhibitor Service Center.

If you have any questions regarding these policies or if we can be of further assistance, please contact Liberty Exposition Services Inc. at the above telephone number and address.



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UNION JURISDICTION DISPLAY SET-UP & DISMANTLE

You will find exhibiting in Kansas City to be a pleasant and cost efficient experience. We currently have an agreement with the Stagehand Local 31 to provide Labor for display set-up and dismantling. Exhibitors are not required to use Union labor for unloading or installing their exhibits. Please note however, that exhibitors may not borrow tools, dollies, ladders or hand trucks from the Workers or Liberty Expo. Exhibitors requiring assistance may order labor from the Liberty Expo Customer Service Center located in the exhibit area, or in advance by completing the labor Order Form included in each Service Manual. Straight time rates apply from 8:00AM to 4:30 PM, Monday through Friday. Overtime rates apply before 8:00 AM, after 4:00 PM and all day Saturday, Sunday, and Holidays.

MATERIAL HANDLING

Our Material Handling Department is responsible for maintaining in and out traffic schedules at the Show site. Even local exhibitors should clear all movements of exhibit materials through this department as we will have priority at the unloading areas at all times. Union Jurisdiction allows individually hand carried items only and will not permit exhibitors' use of mechanical equipment, such as electric pallet jacks or forklifts. Material Handling Services may be ordered in advance by completing and returning the enclosed Shipping Information and Service Order Form or by ordering on-site at the Liberty Exposition Service Desk.

TIPPING

Liberty Exposition Services, Inc. requests that Exhibitors do not tip Liberty Expo, Union and/or Nonunion employees.

INSURANCE

It is understood that Liberty Exposition Services, Inc. is not an insurer and that it is the responsibility of the exhibitor to obtain proper coverage.

SAFETY

Standing on chairs, tables or other rental furniture is prohibited. These items are not made to support standing weight. Liberty Exposition Services cannot be responsible for injuries or falls caused by the improper use of furniture. (Please contact your Liberty Expo Customer Service representative if you require assistance to assemble your exhibit.)



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3615 Gardner Avenue
Kansas City, MO 64120

INTENT TO USE EXHIBITOR APPOINTED CONTRACTOR

NOTIFICATION DEADLINE: August 25, 2009

Only forms received by this date will be processed for authorization to gain show floor access

An Exhibitor Appointed Contractor is any contractor other than the Official Contractor appointed by Show Management. Non-Official contractors must use labor supplied by Liberty Exposition Services, Inc.

1. The Exhibitor Appointed Contractor must agree to abide by the regulations as set forth on the "Exhibitor Appointed Contractor Regulations" document which follows this form.
2. Exhibitors who choose to use an Exhibitor Appointed Contractor must complete and sign this form. It must be received at the Liberty Exposition Services offices in Kansas City, Missouri, no later than the deadline date shown above. No extensions or exceptions will be granted after the published deadline.
3. The Exhibitor Appointed Contractor must provide Liberty Exposition Services, Inc. with an original "Certificate of Insurance". This certificate must be received at Liberty Exposition Services, Inc. no later than the deadline date shown above. No extensions or exceptions will be granted after the published deadline.
4. Failure to provide Liberty Exposition Services with the above items will result in said firms being required to hire installation and dismantle labor from Liberty Exposition Services and the Exhibitor Appointed Contractor Providing supervision only.
5. In addition to complying with Show Management requirements, all representatives of the Exhibitor Appointed Contractor must obtain an "Exhibitor Appointed Contractor" badge at the Liberty Exposition Services service desk to gain show floor access.

Name of Event: **American Pyrotechnics Association - September 25-26, 2009**
 Exhibiting Firm: _____ Booth Number: _____
 Authorized Name & Title: _____
 Authorized Signature: _____

Full Name of Exhibitor Appointed Contractor: _____
 Complete Address: _____
 City _____ State _____ Zip Code _____
 Phone Number: _____ Fax Number: _____
 Exhibitor Appointed Contractor "Show Site" Representative: _____
 Type of Service to be performed: _____

EXHIBITOR APPOINTED CONTRACTOR



**LIBERTY
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3615 Gardner Avenue
Kansas City, MO 64120

EXHIBITOR APPOINTED CONTRACTOR RULES & REGULATIONS

An Exhibitor Appointed Contractor is any contractor other than the Official Contractors appointed by Show Management, who will be providing exhibit services on the show floor. This includes exhibit installation and dismantling, florist, audio visual, photographer, display rental, display house services, etc. The exhibitor must notify Liberty Exposition Services, Inc. in writing, no later than thirty (30) days prior to the first day of move-in, of his/her intent to use an outside contractor. The exhibitor must furnish the name, address and telephone number of the contractor.

The following rules have been established to help insure the proper operation of all aspects of the show and satisfaction of all participants.

1. The exhibitor may not use a utility service contractor (electrical, telephone or plumbing) other than those officially contracted for by Show Management.
2. The exhibitor is allowed to use an outside contractor to install and dismantle his/her display but may not use an outside drayage contractor.
3. It is the exhibitor's responsibility to provide the Exhibitor Appointed Contractor with information pertinent to the installation and servicing of the exhibit; e.g. utilities, service order forms, installation and dismantling dates, target dates, shipping instructions, labels, display regulations, work passes, etc. The exhibitor agrees that he/she is ultimately responsible for all services in connection with his/her exhibit; including freight, drayage, rentals and labor
4. The Exhibitor Appointed Contractor shall have the right to provide services requested by the exhibitor. However, the Exhibitor Appointed Contractor must conform to the following guidelines.
 - A. The Exhibitor Appointed Contractor shall have a valid work order from the exhibitor in advance of the show installation date, and shall be prepared to present this upon request at the show. The Exhibitor Appointed Contractor shall not solicit business on the show floor.
 - B. Work will be allowed only on exhibits for which prior notification has been received and approved.
 - C. The Exhibitor Appointed Contractor shall have in his/her possession - and have a copy on file with Liberty Exposition Services - a public liability and property damage insurance policy naming: Show Management, Liberty Exposition Services, the facility and other particular parties that may be required; as the insured in the amount specified by the facility, or \$2,000,000.00 whichever is greater. This information must be on file no later than thirty(30) days prior to the first day of move-in.
 - D. A letter must be provided to Liberty Exposition Services, no later than thirty (30) days prior to the first day of move-in, listing the exhibitors who have retained the services of the Exhibitor Appointed Contractor. Liberty Exposition Services will keep this information confidential.
 - E. The Exhibitor Appointed Contractor must - prior to starting work - have all business licenses, permits and workers compensation insurance required by: the state, city governments and exhibit facility management; and shall provide Liberty Exposition Services with the evidence of compliance.
 - F. The Exhibitor Appointed Contractor must - prior to starting work - furnish Liberty Exposition Services with the names of all employees who will be working in the hall; as well as names, addresses and telephone numbers of key executives for emergency contact. Upon notification by the exhibitor of intent to use an Exhibitor Appointed Contractor, the contractor will be supplied the appropriate form for response.
 - G. The Exhibitor Appointed Contractor must obtain badges from Show Management and Liberty Exposition Services prior to starting work. Anyone found not wearing the appropriate badge will be required to immediately leave the hall.
 - H. The Exhibitor Appointed Contractor is responsible for adherence to all rules of ingress and egress in a timely and professional manner. He/she should complete his/her work within the prescribed time limits.
 - I. The Exhibitor Appointed Contractor must remain within the perimeter of the booth(s) he/she is erecting. He/she will not be allowed to set up work areas in the aisles or other unused areas of the exhibit hall.
 - J. The exhibitor Appointed Contractor shall cooperate fully with Liberty Exposition Services and, when necessary, assist Liberty Exposition Services in meeting schedule requirements. The Exhibitor Appointed Contractor shall refrain from interfering with the efficient utilization of labor by Liberty Exposition Services.
 - K. When necessary, the Exhibitor Appointed Contractor shall share with Liberty Exposition Services all reasonable costs related to his/her work; including the sharing of payment of union stewards, any required restoration of exhibit space to its initial condition, etc.
5. Failure to comply with the terms set forth in this document will be grounds for the Exhibitor Appointed Contractor not being allowed to work in the exhibit hall, or work being stopped and the Exhibitor Appointed Contractor required to leave the show floor.

CONTRACTOR RULES & REGULATIONS



**LIBERTY
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Third Party Billing

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: www.libertyexpo.com

The Exhibiting Firm is responsible for the payment of all charges. In the event that you have arranged for an exhibit house or other party to handle your display, we will be happy to invoice your firm in care of the exhibit house or other third party upon completion and return of the form below. We require that this authorization be completed by the Exhibiting Firm and returned to us at least 14 days prior to the show opening.

We also require that your contractor remit a copy of their General Liability Insurance Certificate to the address above no later than 30 days prior to the show dates. It is the sole responsibility of the exhibiting company to see that each representative of the "Non-Official" Service Contractor abides by the rules and regulations of this event.

We, the Exhibiting Firm, understand and agree that we are responsible for payment of all charges. In the event the named Third Party does not discharge payment upon receipt of Liberty Exposition Services Inc. invoices, such charges will revert to the Exhibiting Firm. We have reviewed, understand and agree to, the Payment and Pricing Policies, and Limitations of Liability as set forth by Liberty Exposition Services Inc. as indicated by our signature below.

Exhibiting Firm	Third Party
Authorized by: _____	Payment Method: <input type="checkbox"/> Credit Card <input type="checkbox"/> Check
Title	Card #: _____ Exp. Date _____
Address	Credit Card Billing Information:
City State and Zip Code	Address
Area Code and Telephone Number	City, State and Zip Code
Area Code and Telephone Number	Area Code and Telephone Number

If you have any questions, or if we can be of further assistance, please contact Liberty Exposition Services Inc. at the above telephone and address

THIRD PARTY BILLING

Event or Show:	American Pyrotechnics Association - September 25-26, 2009	Booth Number
Company Name:	_____	
Street Address	City	State Zip
Telephone	Fax	
Ordered By	Signature	
	<u>Please Print Name</u>	



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TABLE & RISERS

Deadline Date: September 14, 2009

3615 Gardner Avenue Kansas City, MO 64120 Phone: 816.891.9500 Fax: 816.891.9507

DRAPED DISPLAY TABLES

Qty	Item	Discount Price	Standard Rate	Sub Total
_____	4' x 30" x 30" High	\$61.00	\$82.00	\$ _____
_____	6' x 30" x 30" High	\$77.75	\$100.75	\$ _____
_____	8' x 30" x 30" High	\$94.50	\$126.00	\$ _____
_____	4' x 30" x 42" Counter High	\$77.75	\$100.75	\$ _____
_____	6' x 30" x 42" Counter High	\$94.50	\$127.00	\$ _____
_____	8' x 30" x 42" Counter High	\$110.25	\$147.00	\$ _____
_____	Fourth Side Skirting - 30"	\$32.55	\$43.00	\$ _____
_____	Fourth Side Skirting - 42"	\$35.70	\$48.25	\$ _____

Draped tables include white plastic top and pleated skirt on 3 sides.

Check Color Selection - If not selected show color will prevail.

Red White Blue Black Green Burgundy Plum Gray

BAREWOOD UNDRAPED DISPLAY TABLES

Quantity	Item	Discount Price	Standard Rate	Sub Total
_____	4' x 30" x 30" High	\$21.00	\$28.25	\$ _____
_____	6' x 30" x 30" High	\$29.50	\$40.00	\$ _____
_____	8' x 30" x 30" High	\$33.50	\$45.00	\$ _____
_____	4' x 30" x 42" Counter High	\$29.50	\$40.00	\$ _____
_____	6' x 30" x 42" Counter High	\$37.75	\$51.50	\$ _____
_____	8' x 30" x 42" Counter High	\$41.00	\$55.50	\$ _____

TABLE RISERS

SINGLE STEP

Quantity	Item	Discount Price	Standard Rate	Sub Total
_____	4' Long Single Step	\$20.50	\$27.25	\$ _____
_____	6' Long Single Step	\$28.25	\$37.75	\$ _____
_____	8' Long Single Step	\$38.75	\$51.50	\$ _____

DOUBLE STEP

Quantity	Item	Discount Price	Standard Rate	Sub Total
_____	4' Long Double Step	\$31.50	\$42.00	\$ _____
_____	6' Long Double Step	\$40.00	\$50.50	\$ _____
_____	8' Long Double Step	\$50.50	\$68.25	\$ _____

Quantity Total \$ Total Amount plus tax 9.6% \$ Grand Total: \$

PAYMENT POLICY: In order to obtain the Discount Price, payment must be included with your order, and received by the deadline date listed above.

**All Rental items on this page are subject to the sales tax rate published on the ReCap of Orders Form
No Credits will be issued after the close of the show.**

Event: American Pyrotechnics Association - September 25-26, 2009		Booth Number:	
Company Name:			
Street Address:		City:	State: Zip:
Telephone:	Fax:	Email:	
Ordered By(Please Print):		Signature:	

TABLES & RISERS



**LIBERTY
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ACCESSORY FORM

Deadline Date: 09/14/2009

3615 Gardner Avenue Kansas City, MO 64120 Phone: 816.891.9500 Fax: 816.891.9507

BOOTH ACCESSORIES

Quantity	Item	Discount Price	Standard Rate	Sub Total
_____	Basic Side Chair	\$30.50	\$41.00	\$ _____
_____	Padded Arm Chair	\$35.75	\$58.75	\$ _____
_____	Padded Bar Stool	\$42.00	\$54.50	\$ _____
_____	Round Pedestal Table - 30" High	\$54.50	\$70.50	\$ _____
_____	Round Pedestal Table - 40" High	\$54.50	\$70.50	\$ _____
_____	Wastebasket	\$9.00	\$11.25	\$ _____
_____	Floor Easel	\$17.00	\$22.00	\$ _____
_____	Coat Racks	\$36.75	\$48.25	\$ _____
_____	Coat Tree	\$28.50	\$37.25	\$ _____

PHOTO GALLERY

30" or 40" High Pedestal Tables



Padded Bar Stool



Floor Easel



Padded Arm Chair



SPECIAL DRAPE BACKGROUNDS

Quantity	Item	Discount Price	Standard Rate	Sub Total
_____	3' High Drape Background (per ft.)*	\$5.75	\$7.75	\$ _____
_____	8' High Drape Background (per ft.)	\$9.00	\$11.50	\$ _____
_____	16' High Drape Background (per ft.)**	\$21.00	\$32.50	\$ _____

Additional Heights available, please contact our Customer Service Dept. for rates & sizes

Check Color Selection: Red White Blue Black Green Burgundy Gray Plum

*White not available in 3'

**16' High Drape Background available only in Blue, White and Black

STAGE PLATFORMS

Quantity	Item	Discount Price	Standard Rate	Sub Total
_____	4' x 8' x 12" Wood Stage Sections	\$68.25	\$94.50	\$ _____
_____	4' x 8' x 24" Wood Stage Sections	\$68.25	\$94.50	\$ _____
_____	12" Stage Skirt per ft.*	\$2.40	\$3.25	\$ _____
_____	24" Stage Skirt per ft.*	\$3.25	\$4.30	\$ _____

* Black Blue - Additional stage skirt colors are available, please contact our Customer Service Department

Note: Stage Sections are not covered please see carpet form to order stage carpet

Quantity Total \$ Total Amount plus tax 9.6% \$ Grand Total: \$

PAYMENT POLICY: In order to obtain the Discount Price, payment must be included with your order, and received by the deadline date listed above.

All Rental items on this page are subject to the current sales tax rate published on the ReCap of Orders Form

No Credits will be issued after the close of the show.

Show:	American Pyrotechnics Association - September 25-26, 2009	Booth Number:	
Company Name:			
Street Address:	City:	State:	Zip:
Telephone:	Fax:	Email:	
Ordered By(Please Print):	Signature:		

BOOTH ACCESSORIES



**LIBERTY
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Carpet

Discount Deadline Date: **9/14/2009**

3615 Gardner Avenue- Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: libertyexpo.com

STANDARD CARPETING

All carpeting includes labor to install and dismantle and taping on aisle side.

Booth Carpet	Discount	Standard	Total
Quantity	Price	Price	
_____ 9' x 10' Carpet	\$ 93.50	\$126.50	\$ _____
_____ 9' x 20' Carpet	\$187.00	\$253.00	\$ _____
_____ 9' x 30' Carpet	\$280.50	\$379.50	\$ _____
9' Wide in Lengths over 30' price per 10' increment		includes taping front edge only.	
_____ 9' x _____ ft Carpet	\$93.50 per/ten feet	\$126.50 per /ten feet	\$ _____

Carpet Colors (if color not selected show color will prevail):

- Show color Red Blue Charcoal Grey Black Burgundy

SPECIAL CUT CARPET (INCLUDES PROTECTIVE COVERING)

100 Sq ft. Minimum	Discount	On-site	
	Price	Price	
_____ ft. x _____ ft Carpet	\$2.20 per sq foot	\$3.90 per sq foot	\$ _____

Carpet Colors (if color not selected above show color will prevail)

- Show color Red Blue Charcoal Grey Black Burgundy

CARPET PADDING All Padding includes labor to install and dismantle.

Quantity	Discount	On-site	Total
	Prices	Prices	
_____ 9' x 10' Carpet Pad	\$ 56.50	\$76.50	\$ _____
_____ 9' x 20' Carpet Pad	\$113.00	\$153.00	\$ _____
_____ sq ft. Carpet Pad per sq ft.	\$.63 per sq ft.	\$.85 per sq ft. (100 sq ft. Minimum)	\$ _____
_____ sq ft Plastic Protective Covering per sq. ft.	\$.25 per sq ft.	\$.35 per sq ft. (100 sq ft. Minimum)	\$ _____

VACUUMING SERVICE

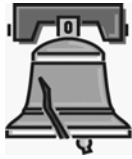
- _____ **Vacuum Once** before initial opening of exhibits (100 sq ft minimum) \$.22 per sq ft.
 _____ **Vacuum Daily** before initial opening of exhibits and daily thereafter \$.20 per sq ft.
 _____ sq. ft. x _____ # of days x \$.21 or \$.19 Total Vacuuming Charge \$ _____

PAYMENT POLICY:

To obtain the Discount price, full payment must be included with your order. All orders must be received by Liberty Expo no later than fifteen (15) days prior to show move-in, and must be received (4) weeks prior to show move-in for Plush carpet orders. All invoices must be settled at our Service Center prior to the closing of the show. For your convenience, MasterCard, American Express, Visa and Discover will be accepted. No credits will be issued after the close of the show.

CARPET

Event or Show	American Pyrotechnics Association - September 25-26, 2009		Booth Number
Company Name	_____		
Street Address	City	State	Zip
Telephone	Fax		
Ordered By	Signature		
	Please Print Name		



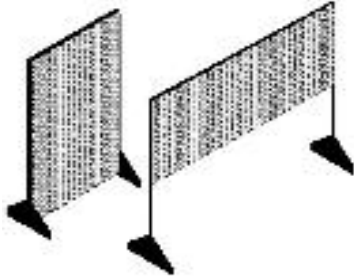
**LIBERTY
EXPOSITION
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DISPLAY PANELS

Deadline Date: September 14, 2009

American Pyrotechnics Association - September 25-26, 2009

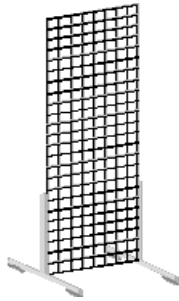
Tack Board - Perforated Board



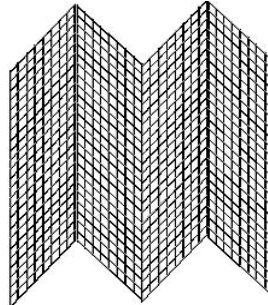
	Discount Price	Standard Rate	Quantity
4' x 8' Perforated Board Panel - Vertical	\$86.00	\$118.50	\$ _____
4' x 8' Perforated Board Panel - Horizontal	\$86.00	\$118.50	\$ _____
Perforated Board Hooks NOT Provided (1/4 Holes)			
4' x 8' Gray Tack Board Panel - Vertical	\$ 86.00	\$118.50	\$ _____
4' x 8' Gray Tack Board Panel - Horizontal	\$ 86.00	\$115.50	\$ _____

GRID PANELS

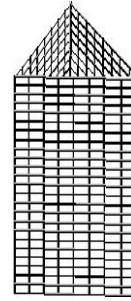
A.
1 - 2' x 7'
Grid Panel
& Set of
legs for
Display



B.
4 - 2' x 7'
Grid Panels
for Display



C.
3 - 2' x 7'
Grid Panel
for Display



	Discount Rate	Standard Rate	Quantity
A. 2' x 7' Grid Panel	\$ 56.70	\$ 83.50	\$ _____
Legs for Grid Panel	\$ 9.00	\$ 11.00	\$ _____
B. 2' x 7' Grid Panels	\$ 226.80	\$ 334.00	\$ _____
4 at \$56.70 each			
C. 2' x 7' Grid Panels	\$ 170.01	\$ 250.50	\$ _____
3 Panels at \$56.70			
18" Waterfall Arm with 7 ball stops	\$11.00	\$13.10	\$ _____
6" Grid Hooks	\$2.20	\$3.30	\$ _____

Payment Policy: In order to obtain the Discount Price, Payment must be included with your order, and received by the deadline date.
All Rental items on this page are subject to the current sales tax rate on the ReCap of Orders Form
No Credits will be issues after the close of the show.

Show: American Pyrotechnics Association - September 25-26, 2009		Booth Number:	
Company Name:			
Street Address:	City:	State:	Zip:
Telephone:	Fax:	Email:	
Ordered By (Please Print):		Signature:	

DISPLAY PANELS



**LIBERTY
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SERVICES, INC.**

SHELVING UNITS

Deadline Date: September 14, 2009

American Pyrotechnics Association - September 25-26, 2009

CHROME SHELF UNIT



4' X 7' Chrome Shelf Unit Discount Price
\$92.50 each
After 09/14/09: \$130.00 each
Quantity ____ Total \$ ____

GONDOLA



4' X 4' Gondola 2 Shelf Unit
Discount Price: \$120.00 each
After 09/14/09 : \$154.00 each
Quantity ____ Total \$ ____
4' x 7' Gondola 3 Shelf Unit
Discount Price: \$150.00 each
After 09/14/09: \$196.00 each
Quantity ____ Total \$ ____

FULL VISION SHOWCASE



4' x 7' x 20" Full Vision Glass Showcase
Showcase is fully lite and comes with a lock

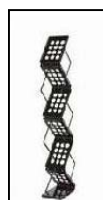
Discount Price \$280.00 each
After September 14, 2009: \$337.00 each

Quantity ____ Total \$ ____

SPECIALTY ITEMS



2-Arm Bag Rack
Advance Price:
\$52.00
After 9/014/09 -
\$71.50
Qty: ____ Total \$ ____



Literature Rack
Advance Price:
\$52.00
After 09/14/09:
\$71.50
Qty: ____ Total \$ ____



Sign Holder
Advance Price:
\$49.00
After 09/14/09:
\$65.00
Qty: ____ Total \$ ____

Payment Policy: In order to obtain the Discount Price, Payment must be included with your order, and received by the deadline date.

All Rental items on this page are subject to the current sales tax rate on the ReCap of Orders Form

No Credits will be issues after the close of the show.

Show: American Pyrotechnics Association - September 25-26, 2009

Booth Number:

Company Name:

Street Address:

City:

State:

Zip:

Telephone:

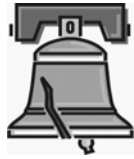
Fax:

Email:

Ordered By (Please Print):

Signature:

SHELVING UNITS



**LIBERTY
EXPOSITION
SERVICES, INC.**

CUSTOM FURNITURE

Deadline Date: September 14, 2009

NAME OF SHOW: **American Pyrotechnics Association – September 25-26, 2009**

SOFA / LOVESEAT

Black Faux Leather Love Seat
\$366.00 each
After 09/14/2009: \$549.00 each
Quantity ____
Total \$ _____



Black Faux Leather Sofa
\$417.50 each
After 09/14/2009: \$626.20 each
Quantity ____
Total \$ _____

Coffee Table

Coffee Table
\$110.00 each
After September 14, 2009: \$205.00 each
Quantity ____ Total \$ _____



White Futon



White Faux Leather Futon
Discount Price \$443.00 each
After September 14, 2009: \$664.50 each
Quantity ____ Total \$ _____

SPECIALTY ITEMS



Floor Lamp
Advance Price: \$118.00
After 09/14/2009 - \$178.00
Qty: ____ Total \$ _____



Leather Side Chair
Advance Price: \$139.50
After 09/14/2009: \$209.00
Qty: ____ Total \$ _____

Floor Length Mirror
Advance Price: \$120.00
After: 09/14/2009: \$180.00
Qty: ____ Total \$ _____



Payment Policy: In order to obtain the Discount Price, Payment must be included with your order, and received by the deadline date.
All Rental items on this page are subject to the current sales tax rate on the ReCap of Orders Form
No Credits will be issues after the close of the show.

SHOW: American Pyrotechnics Association – September 25-26, 2009		Booth Number:	
Company Name:			
Street Address:	City:	State:	Zip:
Telephone:	Fax:	Email:	
Ordered By (Please Print):		Signature:	

CUSTOM FURNITURE



LIBERTY EXPOSITION SERVICES, INC.

Labor Form

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: libertyexpo.com

LABOR RATES (Per Hour, One Hour Minimum Per Man)

-- Straight Time \$ 55.00 (Monday-Friday, 8:00 a.m. - 4:30 p.m.)

--Overtime \$ 110.00 (Before 8:00 a.m./After 4:30 p.m. Mon-Fri & ALL DAY Weekends & Holidays)

PLAN A (Exhibitor Supervision)

All work to be performed only under supervision of exhibitor representative. If representative has not reported to service desk at time labor is requested, a one hour minimum charge will be assessed.

Show-Site Representative _____

SET-UP: Date: _____ Time: _____ # of Men: _____ Approx. Hours: _____
DISMANTLE: Date: _____ Time: _____ # of Men: _____ Approx. Hours: _____
Est. Charges # of Men _____ x # of Hours _____ x Labor Rate (ST) \$55.00 = \$ _____
Est. Charges # of Men _____ x # of Hours _____ x Labor Rate (OT) \$110.00 = \$ _____
Total Labor = \$ _____

PLAN B (Liberty Exposition Supervision)

Liberty Exposition Services Inc will proceed with your display set-up & dismantle.
Work will be done on straight time if move-in & move-out schedules permit.

**Our charge for this service is 30% of the total bill.
(\$55.00 minimum, installation and \$55.00 minimum dismantle.)**

SET-UP LABOR: Date: _____ Time: _____ # of Men: _____ Approx. Hours: _____
DISMANTLE LABOR: Date: _____ Time: _____ # of Men: _____ Approx. Hours: _____
Est. Charges # of Men _____ x # of Hours _____ x Labor Rate (ST) \$55.00 = \$ _____
Est. Charges # of Men _____ x # of Hours _____ x Labor Rate (OT) \$110.00 = \$ _____
Plus 30% or minimum \$ _____
Total Labor = \$ _____

LABOR

In order to complete the work without your representative present, the following information must be included with this order form:

A) Set-up Plans

B) Carpet: Liberty Exposition _____ Own _____ Color _____

C) Inbound Freight: Piece Count _____ Estimated Date of Arrival _____

Shipped to: (circle one) Advance Warehouse Show Site

D) Outbound Freight: (Will be shipped via our preferred carrier unless prior arrangements are made by you)

Ship to: _____ Bill to: _____

The RECAP OF ORDERS must be completed and accompany this form when ordering.

Note: Your Company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. Liberty Exposition Services will NOT be responsible for injury to display personnel and damage or loss of display materials.

The liability of Liberty Expositions Services is limited to a maximum of 50% of the total labor bill, not to exceed \$1,000.

Event or Show	American Pyrotechnics Association - September 25-26, 2009		Booth Number
Company Name	_____		
Street Address	City	State	Zip
Telephone	Fax		_____
Ordered By	Signature		
Please Print Name			



**LIBERTY
EXPOSITION
SERVICES, INC.**

Material Handling/Drayage
Your Freight Accepted – 08/24/2009
After September 21, 2009 – Late charges will apply

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: www.libertyexpo.com

INSTRUCTIONS:

All shipments Must be sent prepaid. Collect shipments will NOT be received.
Uncrated shipments will not be accepted at the warehouse. Please refer to the direct show-site information below.

ADVANCE SHIPMENT TO WAREHOUSE

RATES FOR SHIPMENTS TO WAREHOUSE (8:00 AM - 4:30 PM MON-FRI)
MATERIAL HANDLING SERVICES INCLUDE THE FOLLOWING:
We will receive crated, boxed or skidded materials up to 30 days prior to show move-in
Deliver to the exhibit site, Deliver to your booth, Remove empty shipping containers
from your booth and return your empty containers from storage
to your booth at the conclusion of the show.
Outbound materials will be moved from booth to dock for
reloading on designated freight carrier.

DIRECT SHIPPING TO SHOW-SITE:

Shipments will only be received at show site during the scheduled move-in date.
As an exhibitor, it is your responsibility to instruct your carrier of the proper dates
and times for direct deliveries to the convention facility.
**Any shipments arriving to the convention facility prior to the
scheduled move-in, September 24, 2009 will be refused.**

ADVANCE SHIPMENT TO WAREHOUSE

Label each piece of your shipment as follows:

American Pyrotechnics Association - September 25-26, 2009
LIBERTY EXPOSITION SERVICES, INC
c/o YRC
5575 E. State Highway 00
Strafford, MO 65757

Label each piece of your shipment as follows:

(EXHIBITOR NAME) BOOTH # _____
American Pyrotechnics Association - September 25-26, 2009
C/O Liberty Exposition Services, Inc.
Branson Convention Center
200 Sycamore
Branson, MO 65616

MATERIAL HANDLING & DRAYAGE

Freight Handling Rate Schedule		
ADVANCE WAREHOUSE		
Packaged Shipments to the Advance Warehouse (minimum 200 pounds)	\$52.50 per 100 lbs.	\$105.00 (Minimum charge)
Small Package Shipment (not to exceed 35 lbs.)	\$52.50 per shipment	\$52.50 per shipment
Packaged Shipment received after September 17, 2009	\$75.00 per 100 lbs.	\$150.00 (minimum charge)
DIRECT FREIGHT TO SHOW SITE		
Packaged Shipments to Show Site (minimum 200 lbs.)	\$50.00 per 100 lbs.	\$100.00 (minimum charge)
Small Package Shipment (not to exceed 35 lbs.)	\$50.00 per shipment	\$50.00 per shipment

Loose or Uncrated shipments requiring special handling _____ \$78.00 per cwt. 200 cwt Minimum Charge

CALCULATE YOUR TOTAL DRAYAGE (Use one line for each shipment)

Estimated pounds (200 lbs Min.)	Number of CWT	Rate	Total	Estimate of Material Handling Cost
_____ lbs. / 100	_____ x	\$ _____	= \$ _____	\$ _____
_____ lbs. / 100	_____ x	\$ _____	= \$ _____	\$ _____

(Round to the next highest hundred. Example: weight 438 round to 500 divide by 100 use 5 cwt for your number of cwt)
TOTAL DRAYAGE AMOUNT \$ _____ (The charge authorization form must accompany this form when ordering.)

Event or Show: American Pyrotechnics Association - September 25-26, 2009		Booth Number: _____	
Company Name _____			
Street Address _____		City _____	State _____ Zip _____
Telephone _____		Fax _____	
Ordered By _____		Signature _____	
Please Print Name			

**The Recap of Orders and Credit Card Authorization form must accompany this form when ordering.
SEE THE ENCLOSED LIMITS OF LIABILITY AND PAYMENTS AND POLICY FORM**



1. It is understood that Liberty Exposition Services Inc. is not an insurer, and that insurance, if any, should be obtained by the exhibitor. The exhibitor should consult with its insurance carrier for proper insurance coverage for its materials from the time they leave exhibitor's premises until they are returned following close of show. Liberty Expo does not provide insurance coverage and its fees do not include an insurance premium.
2. Liberty Expo shall not be liable for damage to uncrated materials, materials improperly packed, or concealed damage. The contents of condition of contents of packages are not known to Liberty Expo.
3. Liberty Expo shall not be liable for loss, damage, theft or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
4. Liberty Expo shall not be liable for loss, damage, theft or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Exhibitor recognizes there will be a lapse of time between completion of packing and actual pick-up of materials. Bills of lading covering outgoing shipments, which are furnished to Liberty Expo by the exhibitor, will be checked at time of actual pickUp from booth and corrections made if discrepancies occur.
5. Liberty Expo shall not be liable for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any other causer beyond its control.
6. Liberty Expo shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, or for any other special, incidental or consequential damages.
7. Liberty Expo's liability is limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, Liberty Expo's maximum liability shall be limited to the lesser of \$.30 per pound per lost or damaged item, \$50 per lost or damaged items or \$1000 per shipment. This sets for the Liberty Expo's sole obligation and liability in the event of a valid claim and shall constitute exhibitor's sole remedy and shall operate as a release by exhibitor of all claims and damages of exhibitor arising out of the loss or damage to materials. Liberty Expo shall have not other obligation or liability with respect to the materials, whether based on contract, negligence, strict tort, or otherwise.
8. Liberty Expo will not be responsible for loss of or damage to empty containers or material therein during removal, storage or return to booth.
9. Claims for loss or damage must be submitted in writing to Liberty Expo prior to the close of the show, otherwise, Liberty Expo shall have no liability whatsoever for any loss or damage. No suit or action shall be brought against Liberty Expo more than on ye ear after the accrual of the cause of action.
10. Empty container labels will be available at the Liberty Expo service desk. Affixing labels is the sole responsibility of the exhibitor or its representative. All previous labels should be removed or obliterated. Liberty Expo assumes no responsibility for exhibitor's failure to follow the above procedures; removal of containers with old empty labels or without Liberty Expo labels; shipping of containers with improper information or empty labels; for the removal or disposition of materials stored in containers with empty labels.
11. At the close of the show, if carriers contracted directly with exhibitor fail to immediately pick up or refuse to accept shipment, Liberty Expo reserves the right to remove, ship and re-route such shipments or ship to the Liberty Expo warehouse or other storage area. Exhibitor will be charged accordingly for this service. No liability will be assumed by Liberty Expo as the result of such re-routing or handling.
12. Delivery of a shipment to Liberty Expo by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth herein.
13. Liberty Expo shall not be liable for damage to exhibitor's materials or equipment when forklift operator is under the supervision of the exhibitor or the exhibitor's representative.
14. Small package shipments received without individual/carrier receipts or freight bills, such as UPS, Federal Express, Express Mail, Parcel Post and private vehicle, etc, will be delivered to the booth without guarantee of piece count or condition. No liability will be assumed for such shipments.

Exhibiting Company Name: _____

Booth Number _____

Show: American Pyrotechnics Association - September 25-26, 2009

LIBERTY EXPOSITION SERVICES, INC.
c/o YRC
5575 E. State Highway 00
Strafford, MO 65757

**ALL GOODS & MATERIALS REQUIRING PROTECTION FROM FREEZING
MUST BE LABELED USING LARGE LETTERS.
LIBERTY EXPOSITION SERVICES WILL NOT BE RESPONSIBLE FOR
GOODS NOT LABELED.**

✂-----✂-----✂-----✂-----✂-----✂-----✂-----✂-----✂

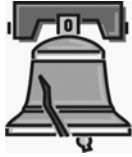
Exhibiting Company Name: _____

Booth Number _____

Show: American Pyrotechnics Association - September 25-26, 2009

LIBERTY EXPOSITION SERVICES, INC.
c/o YRC
5575 E. State Highway 00
Strafford, MO 65757

**ALL GOODS & MATERIALS REQUIRING PROTECTION FROM FREEZING
MUST BE LABELED USING LARGE LETTERS.
LIBERTY EXPOSITION SERVICES WILL NOT BE RESPONSIBLE FOR
GOODS NOT LABELED.**



**LIBERTY
EXPOSITION
SERVICES, INC.**

OUTBOUND FREIGHT

NAME OF SHOW: **American Pyrotechnics Association - September 25-26, 2009**

MOVE OUT SCHEDULE

Exhibitor Dismantle:

Saturday, September 26, 2009 5:00 PM

Exhibitors may begin to pack equipment, supplies and literature when the exhibit hall closes on Saturday, September 26 and must completely dismantle all display material by Saturday, September 26, 2009, 5:00 PM

Exhibitor Contracted Carriers

Your freight shipment must be scheduled for pick up Saturday, September 26, 2009. **The shipment must be picked up between 1:00 PM & 5:00 PM. Drivers must be checked in by 3:00 PM.**

At the close of the show, if carriers contracted directly with exhibitor fail to immediately pick up or refuse to accept shipment, Liberty Expo reserves the right to remove, ship and re-route such shipments. Exhibitor will be charged accordingly for this service. No liability will be assumed by Liberty Expo as the result of such re-routing of handling

A Bill of lading must be filled out for all outbound freight. This includes FedEx & UPS.

Please label your freight and complete a bill of lading. Labels and Bill of lading are available at the Liberty Expo office. When your freight is ready, please bring the bill of lading to the Liberty Expo office. *Material Handling Charges will apply.*

ALL OUTBOUND SHIPMENTS MUST BE PICKED UP AT THE FOLLOWING ADDRESS:

Branson Convention Center
200 Sycamore
Branson, MO 65616

If you need additional information, please call your Liberty Exposition Service Rep at (816) 891-9500

OUTBOUND FREIGHT



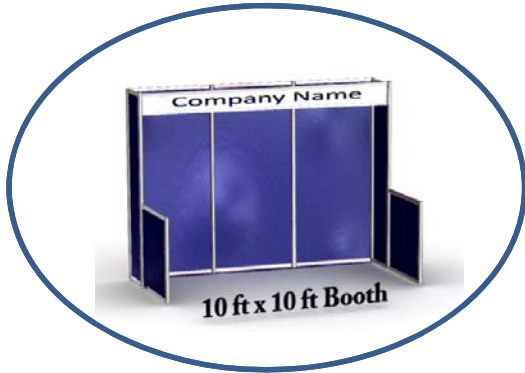
**LIBERTY
EXPOSITION
SERVICES, INC.**

MODULAR EXHIBIT PACKAGES

Deadline Date: September 14, 2009

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816-891-9500 - Fax: 816-891-9507 - www.libertyexpo.com

Show Name: American Pyrotechnics Association – September 25-26, 2009



10' x 10' Modular Exhibit with illuminated Header

Includes:
10' x 10' Standard Carpet - Red - Black - Blue - Gray
Installation & Dismantle
1 - Header Sign
\$ 1300.00 Advance \$ 1820.00 Standard



1M x 10" Flat Shelves
\$40.00 each Advance

Cabinet Counter
\$290.00 Advance
\$406.00 Standard

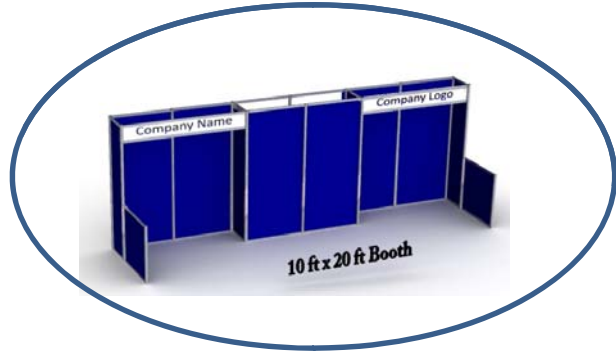


10' x 20' Modular Exhibit with illuminated Header

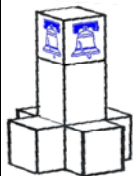
Includes:
10' x 20' Standard Carpet - Red - Black - Blue - Gray
Installation & Dismantle
2 - Header Signs
\$ 2600.00 Advance \$ 3640.00 Standard



Cabinet Counter
\$315.00 Advance
\$441.00 Standard



SPECIALTY ITEMS



**8' Kiosk with 4
Counters
Top Panel Graphics
Included**
Advance Price:
\$2476.00
Standard Price :
\$3466.40.00



8' Tower Unit
Top Graphics included
Advance Price: \$805.00
Standard Price : \$1127.00

8' Triangle Unit
\$640.00 Advance
\$896.00 Standard

**Add Carpet padding receive 50% off
(see carpet page12)**

For Graphic Panel inserts please call for a price quote.

Payment must accompany order

Payment Policy: In order to obtain the Discount Price, Payment must be included with your order, and received by the deadline date.
All Rental items on this page are subject to the current sales tax rate on the ReCap of Orders Form
No Credits will be issues after the close of the show.

SHOW: American Pyrotechnics Association – September 25-26, 2009

Booth Number:

Company Name:

Street Address:

City:

State:

Zip:

Telephone:

Fax:

Email:

Ordered By (Please Print):

Signature:

MODULAR EXHIBIT PACKAGES



Promotional Items

Deadline Date: September 4, 2009

American Pyrotechnics Association – September 25-26, 2009

Your Give-a-ways, Your Staff Apparel, Your Business! Delivered straight to Your Booth!

Liberty Expo offers you a 10% discount off list prices if you place your order twenty-one (21) days prior to the date of the Show.



PROMOTIONAL ITEMS

Your order will include:

- ✧ High Quality Products
- ✧ Art Proofs
- ✧ Product will be Delivered to your booth on Exhibitor Move-In

Visit www.libertyexpo.com - click on Promotions to view our wide selection of products available or simply fill out the contact information below and a Representative will contact to soon to answer any questions you may have.

You may also call Liberty Expo at 816-891-9500 and ask for a Promotional Item Sales Representative.

Payment Policy: In order to obtain the Discount Price, Payment must be included with your order, and received by the deadline date.
All Promotional Sale items are subject to the current sales tax rate on the ReCap of Orders Form
No Credits will be issues after the close of the show.

Show: American Pyrotechnics Association – September 25-26, 2009		Booth Number:	
Company Name:			
Street Address:		City:	State: Zip:
Telephone:		Fax:	Email:
Ordered By (Please Print):		Signature:	



**LIBERTY
EXPOSITION
SERVICES, INC.**

Floral

Discount Price Deadline Date: **09/14/2009**

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: libertyexpo.com

GREEN TROPICAL PLANTS - (RENTAL ONLY)				
HEIGHT	DISCOUNT	STANDARD	QTY	SUBTOTAL
1' - 2'	\$33.00	\$ 40.00		
3' - 4'	\$50.75	\$59.50		
5' - 6'	\$70.25	\$104.75		
7' - 8'	\$102.75	\$152.25		

BLOOMING PLANTS AND FERNS (Purchase only)				
ITEM	DISCOUNT	STANDARD	QTY	SUBTOTAL
MUMS	\$ 34.25	\$51.75		
Assorted Blooming Plants (in season)	\$ 34.25	\$51.75		
FERNS	\$ 34.25	\$51.75		

FLOWER ARRANGEMENTS (Purchase only)				
ITEM	DISCOUNT	STANDARD	QTY	SUBTOTAL
SMALL	\$70.00	\$118.00		
MEDIUM	\$84.75	\$119.25		
LARGE	\$92.50	\$139.00		

FLORAL BOOTH PACKAGE (RENTAL ONLY) (2) 1'-2' (1) 3'-4'(1) 5'-6' Green plants				
ITEM	DISCOUNT	STANDARD	QTY	SUBTOTAL
BOOTH PACKAGE	\$166.50	\$216.00		

FLORAL

TOTAL AMOUNT DUE \$_____ + TAX

(please refer to the enclosed recap card authorization form.)

TERMS & POLICY:

Full payment must be included with your order. All orders must be received by Liberty Expo no later than Ten (10) days prior to Show Opening. All invoices must be settled at our Service Center prior to the closing of the show. For your convenience, MasterCard, American Express and Visa credit cards will be accepted. No credits will be issued after the close of the show.

All prices subject to all applicable taxes - please refer to the enclosed recap card authorization form.

All Floral will be delivered to your booth the last day of move-in. All containers for tropical plants will be provided in a decorative container.

Green plants will be picked-up as soon as the show closes. Plants not in booth at the close of the show will be charged at twice the rental price.

Special arrangements, corsages, Roses, Carnations, and Boutonnieres are available. Ask your Liberty Expo exhibitor service representative for a price quotation.

Event or Show	American Pyrotechnics Association – September 25-26, 2009		Booth Number #
Company Name			
Street Address	City	State	Zip
Telephone	Fax		
Ordered By	Signature		
	Please Print Name		

The Recap of Orders & Authorization form must be completed and accompany this form when ordering.



**LIBERTY
EXPOSITION
SERVICES, INC.**

Sign & Banner

Discount Price Deadline Date: September 14, 2009

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: libertyexpo.com

**Market Your Business with
Full Color Signs, Banners & Display Units**

Files are accepted in the following formats: 300 DPI EPS – jpeg – Adobe
Illustrator

FULL COLOR SIGNAGE

BANNERS (All prices are for single sided banners)

Qty.	Size	Discount Price	Standard Price	Total
	7" x 11"	\$31.50	\$39.00	\$
	7" x 44"	\$15.75	\$20.50	\$
	11" x 14"	\$35.75	\$44.50	\$
	14" x 22"	\$48.25	\$72.00	\$
	22" x 28"	\$67.00	\$87.00	\$
	28" x 44"	\$89.00	\$115.00	\$
	42" x 60"	\$168.00	\$270.00	\$

Qty.	Item	Discount Price	Standard Price	Size
	Full Color	\$9.45 per sq. foot	\$19.00 per sq. foot	___' x ___'
	Vinyl Lettering	\$6.80 per sq. foot	\$8.40 per sq. foot	___' x ___'
Total:	# of sq. ft. _____ x _____	\$	9.6%	Total Banner \$

ORDER INCLUDES: Delivery to Booth on Exhibitor Move-In
No Additional Shipping or Handling Fees

Additional Services:

Logo, Special Lettering, etc. is available; please contact Liberty Expositions Services for a price quote.

To receive discount prices, order must be placed before the deadline date and payment must be received at time of order.

CANCELLATION POLICY: Items cancelled after work is performed will be charged at 100% of original price.

We Print On

**Glass, Carpet,
Table Covers, Doors,
Shelves, Umbrellas, PEG
BOARDS, Silk, Satin,
Nylon, Trapes,
Plastic, Foamcore,
GATOR BOARD,
CARD STOCK, and
so much more!**

SIGN & BANNER

Event or Show	American Pyrotechnics Association – September 25-26, 2009	Booth Number #
Company Name		
Street Address	City	State Zip
Telephone	Fax	
Ordered By	Signature	
Please Print Name		



**LIBERTY
EXPOSITION
SERVICES, INC.**

Banner Stand Purchase

For more ideas for Booth Displays,
visit: www.exhibitors-handbook.com

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: www.libertyexpo.com



Banner Stand – An excellent tool for Public Presentations!

The Banner Stand is an ideal product for exhibitions, events and conferences.

The graphic banner is well protected in a metal cassette and is simply pulled out.

In less than 1 minute your presentation is ready!

Quick and simple to use, the Banner Stand combines elegance with excellent value.

Finished in Anodized Silver with heavy duty molded end plates.

Padded carry bag included.

BANNER STANDS

Pricing Information

Anodized Silver Stand with Case with 31.5" x 83.125" Graphic Panel \$200.00

Pricing based on banner submission in print ready format – Shipping & Handling not included
(A Liberty Expo Exhibitor Representative will contact you regarding information on Graphic submission)

Banner Design \$150.00

Orders must be placed by Three weeks prior to Exhibitor move-in;

To guarantee delivery by show date.

Add in Sales tax on the Recap of Orders



Show:	American Pyrotechnics Association – September 25-26, 2009			Booth Number #
Company Name	_____			
Street Address	City	State	Zip	
Telephone	Fax			_____
Ordered By	Signature			_____
Please Print Name				

The Recap of Orders and Credit Card Authorization form must accompany this form when ordering.
SEE THE ENCLOSED LIMITS OF LIABILITY AND PAYMENTS AND POLICY FORM



**LIBERTY
EXPOSITION
SERVICES, INC.**

Audio/Visual Form
Discount Price Deadline: September 14, 2009

3615 Gardner Avenue - Kansas City, MO 64120 - Phone: 816/891-9500 - Fax: 816/891-9507 - Web Site: libertyexpo.com

VIDEO EQUIPMENT				
Qty.	Description	Advance	Floor	Subtotal
	VHS Player	\$115.00	\$132.00	
	DVD Player	\$115.00	\$132.00	
	XGA LCD Projector (1024 x 768, 1800 Lumen)	\$750.00	\$865.00	
	20" TV/VCR Combo Unit w/auto repeat	\$200.00	\$230.00	
	26" Color Monitor - (Video/Audio Only)	\$175.00	\$200.00	
	17" LCD SXGA - computer input only	\$200.00	\$230.00	
	20" LCD UXGA - computer input only	\$250.00	\$290.00	
	32" LCD Display	\$575.00	\$660.00	
	42" Plasma Screen	\$1000.00	\$1150.00	
	50" Plasma Screen	\$1250.00	\$1440.00	
	Pole Stand for Plasma Screens	\$290.00	\$335.00	
ACCESSORIES				
	Equipment Stand w/skirt	\$60.00	\$70.00	
SOUND				
	Package Sound System - 1 Amp/Speaker Combo, 1 Mic - Specify type <input type="checkbox"/> Hand <input type="checkbox"/> Lavalier <input type="checkbox"/> Floor. For wireless microphone add \$75.00	\$185.00	\$250.00	
	Wired Microphone Specify mic type: <input type="checkbox"/> Hand <input type="checkbox"/> Lavalier	\$60.00	\$70.00	
	UHF Wireless Microphone Specify mic type: <input type="checkbox"/> Hand <input type="checkbox"/> Lavalier	\$250.00	\$290.00	
	CD Player - 5 disc	\$125.00	\$155.00	

<i>Exhibitor will be responsible for electrical hookup</i> Signature: _____ Date: _____	Total Rental	
	Delivery/Pick Up	\$70.00
	Tax 9.6 %	
	Total	

Complete Audio Visual Services are available, including all types of Projection, Video & Sound Equipment, Production, Custom Design and Professional Personnel to Install, Operate and Service equipment. It is understood and agreed that this order is for rental only for the period specified and that exhibitor is responsible for the safe return of the above equipment or payment of the full list price. We agree that we will be billed for all damage to the merchandise other than caused by normal operation.

Payment and Pricing: Full payment must be included with your order. All orders must be received by Liberty Exposition not later than Ten (10) days prior to Show Opening to qualify for Advance pricing. All invoices must be settled at our Center prior to the closing of the show. For your convenience, MasterCard, Visa and American Express credit cards will be accepted. No credits will be issued after the close of the show. All prices are subject to applicable taxes. Please refer to the enclosed recap & authorization form.

Event or Show :	American Pyrotechnics Association - September 25-26, 2009		Booth #
Company Name:			
Street Address	City	State	Zip
Telephone		Fax	
Ordered By		Signature	



**LIBERTY
EXPOSITION
SERVICES, INC.**

Air & Water Order Form

Branson Convention Center

Discount Price Deadline Date: September 14, 2009
Mail or fax Air & Water order with payment to Liberty Exposition Services
Questions - Please email branson@libertyexpo.com

Liberty Exposition Locations – *Kansas City & Branson, Missouri* Branson (417)243-7037 Web Site: libertyexpo.com

*Please send diagram on placement of services, otherwise Connections will be placed in the back of the booth.
Booth must be located on line with Water Service Ports.*

WATER LINE:

___ Water Connection for outlet at rear of booth ½" or ¾" Line Size Discount \$ 200.00 Standard \$ 300.00 Extended \$ _____
Number of connections required: _____ Size of connection required: _____

Note: Pressure may vary. No guarantee can be made to minimum or maximum pressures. If pressure is critical the exhibitor should arrange to have a pressure regulator valve or pump installed. Liberty Exposition Services is not responsible for sediment, color or taste of water. Water Lines not available in Ballroom.

DRAIN LINE:

___ Service Connection for 2" Drain line at rear of booth \$ 150.00 \$ 300.00 \$ _____
Number of connections required: _____ Size of connection required: _____

Note: Drain services are not available in the Ballroom. Time and material charges will apply when pumps are required to drain services.

FILL & DRAINS (Labor required)

___ 0 – 99 Gallons \$ 80.00 \$ 120.00 \$ _____
___ 100 – 199 Gallons \$ 120.00 \$ 180.00 \$ _____
___ 200 – 300 Gallons \$ 250.00 \$ 370.00 \$ _____
___ Each additional 100 Gallons \$ 25.00 \$ 35.00 \$ _____

Note: If waste water from your drain contains hazardous materials, chemicals or metals, Liberty Exposition Services cannot drain it. Liberty Exposition Services is not responsible for sediment or the color or taste of the water.

COMPRESSED AIR: 90-100 LBS. Psi – Complete CFM (cubic ft per minute) requirements

Qty.

___ AIR CONNECTION for 1st outlet at rear of booth
___ Each additional outlet within the same booth
___ CFM requirements. Multiply your total CFM requirements by the rate listed.

**Please Contact Liberty Exposition Services
for a price quote**

LABOR (Additional Labor Charges may be assessed for Non-Standard Services)

Straight Time \$ 55.00 (Monday-Friday, 8:00 a.m. - 4:30 p.m.)
Overtime \$ 110.00 (Before 8:00 a.m./After 4:30 p.m. Mon-Fri & ALL DAY Weekends & Holidays)
Double \$ 160.00 (Before 8:00 AM / After 12:00 AM & Holidays)

Please fax Payment to: 816 / 891-9507

PAYMENT AUTHORIZATION:

Check Check Number _____ Exp. Date: _____ Auth. Code _____
 Credit Card Visa Mastercard

Total Utilities \$ _____
Total Labor \$ _____
Grand Total \$ _____

Account Number:

Cardholders Name _____ Billing Address: Street: _____

Signature: _____ City: _____ State: _____ Zip: _____

Event or Show	American Pyrotechnics Association - September 25-26, 2009		Booth Number #
Company Name	_____		
Street Address	City	State	Zip
Telephone	Fax		_____
Ordered By	Signature		
Please Print Name			