

2022 APA Convention Vendor Concessions Information

September 27-30, 2022 InterContinental Hotel Kansas City, Missouri

- The Resource Room (redubbed "Vendor Concessions" this year) will be located in the foyer area adjacent to the ballrooms where the main sessions will be held. Vendors will have easy access to the meeting rooms and session breaks will be placed near the vendor area. A company must be an APA member in order to exhibit.
- Availability is limited and tables are assigned on a first come basis. Please reserve your table by August 5th to be eligible for the early rate of \$500 and to have your contact information included in the Convention Book. Thereafter, the rate is \$600 with a final deadline of September 2nd.
- Please complete the **Vendor Table Reservation Form** and return it to <u>Agillespie@americanpyro.com</u> to secure your place <u>advanced payment is required</u>.
- Participants will utilize a 6-foot table to display their promotional items, brochures, flyers, DVDs, and other materials as they see fit. Only small, table-top displays are permitted.

Electricity should be confirmed with the APA office at the time of reservation & is not guaranteed.

•	Set-Up: Tuesday, Ser Wednesday,	otember 27 September 28	1:00 pm – 4:00 pm 7:30 am – 8:00 am	
Concession		Thurs	nesday, September 28 sday, September 29 y, September 30	8:00 am – 4:00 pm 8:00 am – 4:00 pm 8:00 am – Noon

- Vendor Concessions participants will <u>have the option of having their table staffed according to their</u> <u>needs</u>. Obviously, the times of heavier traffic will occur before and after sessions as well as during meeting breaks.
- Vendor Concessions participants are required to register for the APA Convention and are encouraged to fully participate in the various meetings, forums, workshops, seminars, & social events.
- During less active periods, your space in the Resource Area can serve as an ideal location to conduct meetings with existing customers or potential new clients.
- Shipping instructions will be distributed to vendors as we get closer to the Convention. Please be advised that each vendor will be responsible for hotel handling charges.