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2024 APA Annual Meeting & Convention
Sheraton Grand Downtown Nashville, TN – September 23-27

2024 APA Convention Resource Room Information

- For the APA’s 2024 Convention, the Resource Room will be located in the foyer area adjacent to the registration desk and ballrooms where the main sessions will be held. Vendors will have easy access to the meeting rooms and session breaks will be placed near the vendor area.
- **Resource Room participants are required to register for the APA Convention at the attendee rate (not as a spouse/guest).** We encourage our vendors to fully participate in the various meetings, forums, workshops, seminars, & social events.
- **Availability is limited and tables are assigned on a first-come basis to APA members only.** Please reserve your table by August 9 to be eligible for the early rate of \$500 and to have your contact information included in the Convention Book. Thereafter, the rate is \$600 with a final deadline of September 6. Those reserving a table after September 6 are not guaranteed listing in the Convention Book.

If you require electricity, you will be charged an additional \$100, please remember to indicate your need on the **Table Reservation Form**. These spots are very limited this year due to our space, so please only request it if it is necessary for your presentations and not just to charge your phones.

- Please complete the **Table Reservation Form** and return it to Agillespie@americanpyro.com to secure your place – advanced payment is required. You will receive email confirmation of your reservation.
- Participants will utilize a 6-foot table to display their promotional items, brochures, flyers, and other materials as they see fit. **This year we have limited space**, so please only small, table-top displays are permitted – your exhibit will not be permitted to extend beyond the 6-foot table.
- Set-Up: Tuesday, September 24 1:00 pm – 4:00 pm
 Wednesday, September 25 7:30 am – 8:00 am

Resource Room hours will be:	Wednesday, September 25	8:00 am – 4:00 pm
	Thursday, September 26	8:00 am – 4:00 pm
	Friday, September 27	8:00 am – Noon

- Resource Room participants will have the option of having their table staffed according to their needs. Obviously, the times of heavier traffic will occur before and after sessions as well as during meeting breaks.
- During less active periods, your space in the Resource Room can serve as an ideal location to conduct meetings with existing customers or potential new clients.
- Shipping instructions will be distributed to vendors as we get closer to the Convention. Please be advised that each vendor will be responsible for hotel handling charges.